CARMEL COLLEGE OF NURSING

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Rules and Regulations of Library

1. Strict silence and discipline should be maintained inside the library.
2. Students are permitted to use Library every day during their free hours.
3. Use of mobile phones is strictly prohibited inside the library.
4. Bags and other belongings should be kept outside or at the property counter before entering.
5. Students must sign the entry register while entering the library.
6. Library books should be handled carefully. Writing, underlining, tearing pages, or damaging books is strictly prohibited.
7. Books are usually issued for a limited period such as 7 days and should be returned or renewed on or before the due date
8. Fine will be charged for overdue books according to library rules.
9. Reference books, journals, magazines, newspapers, and thesis materials are for library use only and should not be taken outside. Students who require photocopies of any pages from these materials must obtain permission from the Librarian.
10. Borrowed books are non-transferable and should not be given to others.
11. Eating, drinking, sleeping, chatting, and gossiping inside the library are not allowed.
12. Loss of library books must be compensated by replacing the book or paying the required amount.
13. The librarian has the authority to recall any issued book whenever necessary.
14. Library users should maintain cleanliness and proper behavior inside the library premises.